

## SURPRISE DRUG TESTING INSTRUCTIONS

To provide an effective method of notifying you that a surprise urine test is scheduled, we utilize a telephone answering machine. You will be instructed by means of a recorded message when you are to report for testing.

1. You will be assigned a collection level and will be expected to report to Genesis Counseling Associates, P.C., as instructed for a surprise U/A when your level is announced on the Code-A-Phone.
2. It will be necessary for you to call in every day, including weekends and holidays, regardless of when you were last tested, since "back-to-back" testing and weekend testing may be required.
3. The telephone number to call is **214-350-0246** (Code-A-Phone)
4. You must call the above number daily to find out when to report for a surprise U/A. The Code-A-Phone can be called from 9 p.m. until 8 p.m. the next day.
5. If the line is busy when you call, simply hang up and try again a little later. The message each day will be short, **but be sure to listen to the complete message because you may be instructed to report to the U.S. Probation Office or Genesis Counseling Associates, P.C., or given other specific instructions regarding when or where to report.**
6. If you are to report for surprise urine testing on a Monday, Tuesday, Wednesday, Thursday, or Friday, you are to report to Genesis Counseling Associates, P.C., between 2 p.m. and 8:30 p.m.
7. If you are to report for surprise urine testing on Saturday, Sunday or a holiday, you are to report to Genesis Counseling Associates, P.C., between noon and 4:30 p.m.
8. If you cannot report as instructed by the Code-A-Phone message, you must report to your U.S. Probation Officer immediately to submit a urine specimen. (Failure to submit a urine specimen is defined as a stall and is a violation of your conditions of release.)

### CALL-IN HOURS

9 p.m. (Nightly) to 8 p.m. (The next day)

### URINE COLLECTION HOURS

Monday through Friday - 2 p.m. to 8:30 p.m.  
Saturday, Sunday, Holidays - Noon to 4:30 p.m.

Genesis Counseling Associates, P.C., 12035 Shiloh Road, Suite 310, Dallas, Texas 75228

\_\_\_\_\_  
Client

\_\_\_\_\_  
Probation Officer

\_\_\_\_\_  
Date

Levels:

Phase 1\_\_\_\_ Phase II\_\_\_\_ Phase III\_\_\_\_